



# CCS Parent Teacher Fellowship

## FAQs

Updated: July 10, 2020

### What is CCS PTF?

CCS PTF stands for **Christian Community School Parent Teacher Fellowship**.

### What is the vision of CCS PTF?

CCS PTF is a volunteer group of parents dedicated to improving the educational experience of all students at Christian Community School by partnering with CCS faculty/administration to facilitate informed interaction between the classroom and the home, serving as a source of support for the CCS faculty/administration, and working with teachers, administration, parents, and the local community to improve our CCS students' educational experience.

### What does PTF do, exactly?

PTF functions like a public school's PTO. If you google "PTO" words like "organize, support, help, and volunteer" appear. CCS PTF supports the home and the CCS faculty/admin providing the bridge for quality, timely and detailed communication regarding events, activities, and opportunities. PTF organizes and executes fundraisers necessary to balance the annual school budget. PTF encourages the CCS faculty/admin through experiences like teacher appreciation luncheons, gifts for the classrooms, and honor highlights in print and social media. Some possible PTF roles:

- Raise funds for campus improvements
- Host teacher appreciation luncheons
- Manage Box Tops for Education
- Manage Kroger Community Rewards Program
- Honors Perfect Attendance students

### Who can join PTF?

Any parent or guardian of a current CCS student, as well as, current CCS faculty and staff.

### How do I become a member?

Membership is easy. Download the PTF membership form at [ccscolts.com/PTFmembership](http://ccscolts.com/PTFmembership) and mail the completed form along with the annual registration dues of \$20 per family by check to CCS PTF, 506 Hester Drive, White House, TN 37188. An active CCS family can join PTF at any time during the school year. Contact PTF at [PTF@iamacolts.com](mailto:PTF@iamacolts.com) for additional assistance.

### Do I have to pay for each child?

No. The membership fee of \$20 covers the complete family unit (all students in your immediate household.) Dues go into the general operating budget of PTF to host PTF events, fund communication resources, and facilitate annual fundraising events.

### What are the benefits of membership?

Your membership entitles voting privileges at all meetings on PTF business items pertaining to fundraising allocations (such as cafeteria equipment, playground equipment, transportation needs, etc.) Each household has one vote. Voting must occur in person.

Members receive an annual punch card with opportunities for participation throughout the school year. During the last PTF meeting of 2020-21 (May 10, 2021), three completed punch cards will be drawn with

the opportunity of winning: 1<sup>st</sup> drawn card: \$500/cash, 2<sup>nd</sup> drawn card: \$250, 3<sup>rd</sup> drawn card: \$100. *To enter the drawing, a member's punch card must have all ten #s punched by a PTF Leadership Team member.*

### **What happens to the money raised by PTF?**

Each school year, PTF members vote on projects selected through the partnership of the PTF Leadership Team and CCS Administration, and decide where to apply fundraising dollars. For example, the main fundraising event of the year may be equally divided between three projects or 100% devoted to only one project. PTF members decide the allocation of fundraising dollars.

Each year PTF also strives to raise funds to provide items on the school administration's wish list. While fundraising is not our primary goal, it is an important aspect of the PTF. Money raised by PTF-sponsored events purchases supplemental materials for CCS students and staff. One hundred percent of the money raised through PTF directly benefits CCS students. The PTF also gladly works to provide "extras" that our students and teachers receive.

### **Must I volunteer in PTF as a PTF member?**

Volunteering is encouraged, but NOT required. Volunteering provides the manpower necessary to meet the goals PTF sets each school year to enhance the physical facilities and educational experiences in the classrooms for all CCS students. A parent may not open his/her wallet to pay for new cafeteria equipment, but his/her assistance at a fundraising event acts as if he/she DID just that!

The important thing is that you become involved in your child's educational experience. You may contact PTF at [PTF@iamacolt.com](mailto:PTF@iamacolt.com) to volunteer. We will gladly help you find the perfect volunteer opportunity. Even if the school year is underway, PTF always has points to get involved!

### **When and Where are the PTF Meetings?**

We have five scheduled meetings a year (Mondays) in the Chapel. For the 2020-21 school year, meetings are at 6:30 PM for ONE HOUR or less:

September 28, 2020  
November 16, 2020  
January 25, 2021  
March 29, 2021  
May 10, 2021

### **Why should I come to PTF Meetings?**

- Attendance **benefits your child**. At PTF, you have opportunities to actively influence your child's education at CCS.
- Attendance **connects you** to other CCS parents and to CCS faculty/administration.
- Attendance **keeps you informed**. PTF is the best way to get involved in what is happening or is going to happen at CCS.
- Attendance **creates a network opportunity**. Come share ideas, concerns, and experiences. PTF functions are an opportunity to meet other parents and teachers, to build rapport and to be informed.
- Attendance **models involvement-that-matters** to your child. By active membership in PTF, you demonstrate to your child the importance you place on education. Studies show children do better in school when parents are involved.
- Attendance **creates the platform for you** to speak. PTF offers a forum for exchanging ideas, as well as making suggestions. PTF creates the effective opening to affect change at CCS.

## How can I help PTF?

Help in any way that best fits your personal schedule, your other commitments, and your abilities. The amount of time you spend participating in PTF activities is up to your discretion. Some ideas include:

- dedicate time to a special event or fundraiser – This year’s annual fundraiser is Feed the Need.
- organize a teacher luncheon
- invest technology skills to maintain Facebook or Instagram
- volunteer at the Colts Store (store for students/parents during the school day with school supplies and spirit wear)
- Volunteer during PTF Night in the Colts’ Café

## Name some easy ways I can raise funds for CCS?

- Support Feed the Need with your enthusiasm and participation! This is our largest fundraiser for 2020-21. Feed the Need fights world hunger while financially helping schools. Visit [ChampEvents.com](http://ChampEvents.com).
- Participate in Box Tops for Education. Download the app and scan receipts to send extra dollars to CCS. It’s that easy!
- Participate in Kroger Community Rewards by registering your Kroger Plus Card to CCS. For every purchase, CCS receives a donation % of purchase.
- Make a one-time donation to PTF projects.

## Must I join PTF if my child is a student at CCS?

No. Membership in PTF is not required, but DOES provide voting privileges that wield influence.

## Who leads PTF?

CCS PTF officially relaunched this 2020-21 school year, and the current PTF Leadership Team of seven members was invited to serve based on each person’s history of commitment to CCS’s vision, has a student actively enrolled at Christian Community School, and brings qualities of leadership, decision-making, organization and integrity to the PTF Team. The PTF Leadership Team meets monthly.

Persons seeking to serve as a PTF Leadership Team Member must

1. Have a child currently enrolled at CCS with plans for child to stay enrolled for additional two years.
2. Submit to a background check to be kept on file with the school office.
3. Attend PTF Leadership Team Meetings, held as scheduled by the Team monthly during the school year.

If you meet all these requirements, simply complete the PTF Leadership Nomination Form. All forms should be submitted by CCS’ Spring Break of the current year. The active PTF Leadership Team will select a roster of team members to be presented. PTF members will elect Leadership Team Members by vote at the PTF meeting in April.



Don't see what you were looking for?

Feel free to contact us at:

**[PTF@iamacolts.com](mailto:PTF@iamacolts.com)**

**OR check us out on Facebook**